Pinehaven School Board Work Plan 2024
Agenda items/noted in principal report

Review	Area for Review	Board Meeting Dates							
		20 Feb	19 March	21 May	18 June	20 Aug	17 Sept	19 Nov	5 Dec
Strategic Review	Strategic Plan	Strategic Plan approval (send to MOE)	Our People Analysis of Variance Annual Plan (✔) Annual Targets Project Teams	Our Curriculum	Our Community Project Teams	Our People Achievement Data	Our Curriculum Project Teams Review Strategic Plan 2025 PD Focus	Our Community Approve 2025 Budget Strategic Plan	Approve Strategic Plan
Regular Review	Policy & procedures	Policy review - School docs Schedule of delegations		Policy review - School docs		Policy review - School docs		Policy review - School docs	
	Student progress and achievement	2023 Achievement Data	Achievement Tracking Target students identified	Target student tracking Term 1 attendance	Learning Survey (student voice)	Achievement Data Target student update Term 2 attendance		Target student tracking Term 3 attendance	
	HR	Performance Agreements	Teaching as inquiry/Action research	Professional Growth Update			360 Leadership Survey	Professional Growth Update Teacher appointments 2024 Support staff appraisals	
	Finance & Property	10YPP Approval	Best Practice Questions Maintenance Plan	Monitor & Roll	Mid Year Review	Monitor & Roll	Monitor Maintenance Plan	Draft 2025 Budget 2025 draft & Roll	Approval 2024 Budget
	Health & Safety		Walk through of School H&S Committee Mtg	Tree Monitor	H&S Committee Mtg		Walk through of School H&S Committee Mtg	H&S Committee Mtg Tree audit check	
	BOT performance	Meeting Assessment	Meeting Assessment Term 1 Comms	Meeting Assessment BOT Review	Meeting Assessment Term 2 Comms	Meeting Assessment	Meeting Assessment Term 3 Comms	Meeting Assessment	Meeting Assessment Term 4 Comms
Emergent Review	New govt. initiatives		NZC Refresh			NZC Refresh		NZC Refresh	
	New local initiatives			Cluster Update			Cluster Update		
Board Process Requirements		Appoint Chair	Accounts to auditor Strategic Plan to MOE Roll Return	Annual report approved and sent to MOE	Parent Reporting Roll Return		BOT Election Succession Planning	Parent Reporting BOT Induction	